

F.No. 11015/4/2019-ACU (T)
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
(Agriculture Census Division)

Room
No. 536, 5th Floor,
Krishi Bhawan, New Delhi-110001
Dated: 11.10.2022

CIRCULAR

Subject: Engagement of retired Government Officers as Senior Consultant (1) and Consultant (1) on contract basis under Agriculture Census Division of the Department of Agriculture & Farmers Welfare, Government of India.

Applications are invited in prescribed format (as per Annexure) to engage eligible retired Government officials as Senior Consultant (1) and Consultant (1) on contract basis for the Project Monitoring Unit (PMU) to be set up under Agriculture Census 2021-22 project initially for a period of one year for undertaking various activities relating to monitoring of data collection, compilation/processing/preparation of report and dissemination of data of Agriculture Census 2021-22, in the Agriculture Census Division, Department of Agriculture and Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India, Krishi Bhawan, New Delhi.

2. For PMU under Agriculture Census, following technical experts as Senior Consultant and Consultant on contract basis are urgently required:

Sl. No.	Name of Position	No. of Positions	Qualifications	Experience
1	Senior Consultant	1	Essential: Post-Graduation in Statistics / Mathematics / Economics with know-ledge of computer. Desirable: 1. Retired from the post of Deputy Director or equivalent level and above from Central or State Government 2. Proficiency in MS office, knowledge of database, data analytics and report writing.	Minimum ten (10) years' experience in designing and conducting large scale sample surveys, compilation / processing / dissemination and preparation of report at national level.
2	Consultant	1	Essential: Post-Graduation in Statistics / Mathematics / Economics with knowledge of computer. Desirable: 1. Retired from the post of Assistant Director or equivalent level and above from Central or State Government 2. Proficiency in MS office, knowledge of database, data analytics and report writing.	Minimum seven (7) years exposure / experience in designing and conducting large scale sample surveys, compilation / processing / dissemination and preparation of report at national level.

3. Headquarter: New Delhi

4. Age-Limit: Age should not be beyond 65 years for Senior Consultant and Consultant as on closing date of receipt of application.

5. Period of consultancy: Initially for one year period. The contract could be extended further depending on assessment of performance and mutual willingness.

6. Remuneration & Emoluments: A fixed monthly amount shall be paid as per Government norms, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.

7. Tax Deduction at source (TDS): TDS as admissible shall be deducted from the monthly remuneration of Consultants. A TDS certificate shall be issued by the concerned DDO on demand.

8. Roles and Responsibilities: The main roles and responsibilities for Senior Consultant and Consultant are given as under:

(A) Senior Consultant: He/she would be the overall in-charge of the PMU for offering services relating to various activities of data collection, compilation, processing/dissemination of data of Agriculture Census 2021-22. These include:

1. Overall in-charge of PMU under Agriculture Census 2021-22 project.
2. Monitoring the progress of field work of Phase-I for all States.
3. Coordinate with all States/UTs for data collection, scrutiny, processing and finalization of data for all three Phases.
4. Provide training or technical guidance to all States/UTs.
5. Undertake field inspection for quality checking for all three phases.
6. Examination/scrutiny of data for all States and prepare comments or submit report.
7. Compare results with previous census data and other relevant sources for consistency.
8. Prepare tabulation plan and other instruments for processing of data.
9. Prepare training materials and All India Reports on Agriculture Census 2021-22.
10. Other activities as assigned by the head of Agriculture Census Division.

(B) Consultant: He / she would be engaged for providing services in implementation of Agriculture Census 2021-22 and would be working under Senior Consultant. The main roles and responsibilities include:

1. Analyzing the progress of data collection of all States and prepare its report for proper monitoring.
2. Provide technical guidance or training to all States.
3. Undertake field inspection for quality checking for all three phases.
4. Analyze/scrutiny of data for all States and prepare comments or submit report for proper examination
5. Compare results with previous census data and other relevant sources for consistency.
6. Prepare tabulation plan and other instruments for processing of data.
7. Prepare training materials and all India reports on Agriculture Census 2021-22.
8. Other activities as assigned by the head of Agriculture Census Division.

9. Method of Selection: Candidates meeting the above mentioned conditions shall be shortlisted. The shortlisted candidates will be invited for personal talk/ interview by a Committee constituted for this purpose, whose decision will be final and no correspondence in this regard will be entertained. Intimation shall be sent only to the selected candidate.